



BARNETBY-LE-WOLD PARISH COUNCIL

The Clerk: Miss Rebecca Greenfield **Chairman:** TBC
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Minutes of the Annual Parish Council Meeting for Barnetby le Wold Parish Council held on 20 May 2024 at St Barnabas Church Hall, Barnetby le Wold.

Cllrs Present – B Baker, M Hoggard, W Broughton, S Huck, H Munn, D Wells, A Thomas, S Nazir, Cllr Booker

Ward Councillors Present – Carl Sherwood, Nigel Sherwood

Clerk for the Meeting – Rebecca Greenfield

Agenda

1. **Election of Chairperson for year commencing May 2024**

Cllr Munn proposed Cllr Barry Baker. This was seconded by Cllr Wells. All Cllrs in favour.

Resolution – Cllr Barry Baker was duly elected as chair.

2. **Election of Vice-Chair for year commencing May 2024**

Cllr Wells proposed Cllr Vora. This was seconded by Helen Munn

Cllr Hoggard proposed Cllr Nazir but this was not seconded.

Resolution – Cllr Vora was elected as vice chair.

3. **Apologies For Absence**

Cllr Steve Knill, Cllr Ajay Vora

4. **Approval of 2023 Annual Parish Council Meeting minutes**

Cllr Munn proposed to approve the Annual Parish Council Minutes this was seconded by Cllr Thomas. All Cllrs in favour. (Cllr Booker did not vote as she was absent from the 2023 Annual meeting)

5. **Declaration of Interest**

Declarations of Interest: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations of interest.

a. To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations

6. Appointments to Parish Council sub-committees

The following Councillors were appointed

a.) Personnel Committee

Cllr B Baker proposed that these were to remain the same and Cllr Steve Nazir seconded,

All in favour to remain the same.

Resolution – Cllr H Munn, Cllr A Thomas and Cllr Huck are to remain appointed with Cllr D Wells as a reserve.

b.) Appeals Committee

Cllr H Munn proposed to stay the same and Cllr A Thomas seconded this, all in favour to stay the same

Resolution – Cllr Hoggard, Cllr Knill and Cllr Broughton to remain appointed,

c.) Community Emergency Team

Cllr B Baker proposed the whole council, seconded by Cllr S Nazir and all in favour.

d.) Play Area Inspections

Cllr B Baker proposed Cllr S Knill and seconded by Cllr A Thomas, all in favour.

It was agreed the clerk Rebecca Greenfield should complete the training for play are inspections.

e.) Cemetery Committee

Cllr W Broughton proposed Cllr D Wells, Cllr M Hoggard and Cllr S Knill, all in favour

f.) Barnetby In Bloom Community Group

Cllr H Munn proposed to remain the same Cllr W Broughton seconded, all in favour.

Cllr W Broughton, Cllr M Hoggard and Cllr Thomas remain appointed.

g.) Remembrance Day

Cllr Wells proposed that it remain the same, seconded by Cllr Hoggard

Cllr Baker, Cllr Knill and Cllr Vora remain appointed.

7. Appointments to Outside Bodies

a) Village Hall

Cllr Baker proposed this remained the same. Cllr M Hoggard seconded, and all in favour

Cllr Huck remain appointed

b) Skegger Beck / Drainage Forum

Cllr Baker would like to propose an amendment Cllr S Nazir to be appointed, Cllr Wells and Cllr Broughton to remain. Helen seconded, all in favour

c) NATS

Cllr Wells proposed Cllr Wells and Cllr Baker, Cllr Broughton seconded. All in favour

d) Airport

Cllr Baker proposed Cllr Knill. Cllr Broughton seconded. Cllr Knill was not in attendance to accept therefore this will be discussed on the agenda at the next meeting,

It was agreed Cllr Hoggard to cover the meeting on the 12 June if Cllr Knill is not available.

All in favour

e) Neighbourhood Watch

Cllr Baker proposed Cllr Munn, and this was seconded by Cllr Wells and all in favour.

f) ERNLLCA

Cllr Munn proposed Cllr Huck and seconded by Cllr Thomas, all in favour. Cllr Baker proposed Cllr Munn seconded by Cllr Thomas.

Cllr Huck and Cllr Munn were appointed.

8. Review of Policy Documentation

a) Standing Orders

Cllr Munn proposed to accept, and Cllr Thomas seconded – All in favour.

Resolution - duly received and accepted.

b) Code of Conduct

Cllr Munn proposed to accept and seconded by Cllr Booker all in favour

Resolution - duly received and accepted.

c) Financial Regulations & Financial Risk Assessment

Cllr Hoggard proposed this needs reviewing at the next meeting Cllr Thomas seconded and all in favour.

Resolution – To be on the agenda at the next meeting

d) Community Emergency Planning

Cllr Baker proposed to be on the agenda at the next meeting, All in favour

Resolution – To be on the agenda of the next meeting

e) Equal Opportunities Policy

Cllr Hoggard proposed it to remain as it is and this was accepted by Cllr Nazir, All in favour
Resolution duly received and accepted.

f) Recording of Council Meetings Policy

All in favour.

Resolution - Duly reviewed and accepted.

g) Adults Safeguarding Policy

Cllrs agreed for this to be finalised on the next agenda.

h) Child Safeguarding Policy

Paragraph A section 4 Remove Cllr Lawson off the policy.

Cllr Baker proposed the deputy designated person to be Cllr Allison Thomas and this was seconded.

Resolution - Cllr A Thomas to be added as the deputy designated person,

Cllr A Thomas Proposed Cllr H Munn take the place of Lawson which was seconded by Cllr Nazir, all in favour

Cllrs agreed for this to finalised on the next agenda.

i) Health and Safety Policy

Cllr Baker proposed this was to stay the same and this was seconded by Cllr Hoggard.

Resolution - Duly reviewed and accepted.

j) Co-Option Procedure

Cllr Munn proposed this remained the same and this was seconded it by Cllr Thomas, all in favour

Resolution - Duly reviewed and accepted.

k) Reserves Policy

Cllr Hoggard proposed this to be reviewed at the next meeting seconded by Cllr Baker.

l) Scheme of Publication

Cllr Baker proposed this remained the same seconded by Cllr Thomas all in favour.

Resolution - Duly reviewed and accepted.

9. Lead Councillor Roles

a) Lead Councillor – Highways & Environment

Cllr Thomas proposed Cllr Baker, Cllr Baker proposed Cllr Nazir, Cllr Thomas accepted all in favour

b) Lead Councillor – Planning

Cllr Baker proposed Cllr Munn, seconded by Cllr Baker all in favour

c) Lead Councillor – Skegger Beck

Cllr Broughton proposed Cllr Nazir, Cllr Booker seconded all in favour

d) Lead Councillor – Safety and Maintenance

Cllr Munn proposed Cllr Knill, seconded by Cllr Huck all in favour

e) Lead Councillor – Community Safety and Neighbourhood Watch

Cllr Baker proposed Cllr Munn seconded Cllr Huck, all in favour

f) Lead Councillor – Community Engagement and Events

Cllr Baker proposed Cllr Vora and Cllr Hoggard, seconded by Cllr Broughton