

BARNETBY-LE WOLD PARISH COUNCIL

Clerk: Brian Brooks,
Mill Place Mill Road Hibaldstow Brigg North Lincolnshire DN20 9NL.
Tel 07788789403 Email clerk@barnetby-le-woldpc.org.uk

Dear Councillor

You are hereby summoned to attend the meeting of Barnetby -le-Wold Parish Council to be held on **Monday 18th March 2013 in the Church Hall.** Proceedings will commence at 7.15pm prompt

cfi NLC Ward Cllrs C Sherwood N Sherwood R Waltham

The agenda is set out below.

Members of the public and press are welcome.

Brian Brooks

Brian Brooks - Clerk to the Council

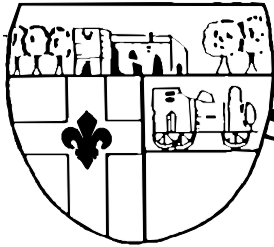
13th March 2013

Public participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. The time will be restricted to 20 minutes maximum unless the council decides otherwise. Observers should note that decisions cannot be made at this meeting on items not on the agenda.

Agenda

1. **Apologies and reasons for absence** To note apologies.
 2. **Declaration of Interest (existence & nature) with regards to items on the Agenda**
 - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
 3. **Minutes of Previous meetings: - As previously circulated**
 - a) Minutes of the Parish Council Meeting held on 18th February 2013.
 - b) Minutes of the Personnel Meeting held on 25th February 2013
 - c) Minutes of the Personnel Meeting held on 11th March 2013
 4. **Public participation session with respect to items on the agenda**
 5. **Clerk's Report** Progress on items in *Appendix A* for information or reminder ONLY (Items requiring decisions will be on this agenda or placed on the next agenda).
 6. **Chairman's Report** To receive a report from the Chairman. (Items requiring decisions will be on this agenda or placed on the next agenda).
 7. **Report from Ward Councillors**
 8. **Highways**
- To consider any Highways matters within the Parish for the Clerk to report to NLC.
9. **Delegates Reports** - To receive reports from: -
 - a) Recreation Field Trust
 - b) VH Cllr Speyer



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- c) BFG Cllrs Asquith Lawson Speyer Wells
- d) ERNLLCA Cllr Speyer ERNLLCA February Newsletter
- e) NATS Cllr Munn Police Community February Report
- f) Airport Cllr Wilson
- g) Singleton Birch Cllr Bowness
- h) British Rail Cllr Wilson
- i) Snow Wardens Cllr Beacroft Lawson - Salt Bins
- j) Emergency Plan WP - Cllrs Beacroft Lawson
- k) Village Events WP

10 **Planning**

To receive decisions made by NLC, discuss the following planning applications and any applications received from NLC after the agenda was posted where a decision is required prior to the next meeting

PA/2013/119 - To erect a log cabin for use as a photography studio - 11 Victoria Road

11 **Correspondence for Discussion / Decision**

- a) CPRE - Best Kept Village Comp
- b) NLC - SLA New Cemetery
- c) Wilkin Chapman - Recreation Field conveyance documents for first registration.
- d) HPFA WREN Awards - sect 4 eligibility - as per Clerk Report 2013-01
- e) NLC - 'Dog Exclusion' control order requirements - fence & gate

12 **Correspondence for Information**

- a) NLC March meeting Schedule
- b) Rural Services Network
- c) NLC Revision of Mobile Library Routes
- d) NALC - Resignation of Chief Executive
- e) Spinal Injuries Association - Great Fish & Chip Supper poster
- f) Came & Co - Parish Matters Spring 2013

13 **Cemetery** - Charges for the Interment of ashes

14 **PC Documents/Records** - Retention / Storage

15 **2012/13 Accounts**

1 - To approve accounts for payment: -

- a) J E Pitt - Feb Salary
- b) B Brooks - Feb Salary & Expenses
- c) HMRC PAYE Feb @ £ 111.60
- d) Wilkin Chapman - FC Licence @ £ 450.00

2 - 2012/13 Accounts Report

3 - Appoint Internal Auditor

4 - Payments by means other than by cheque and appropriate control measures - Cllr TL

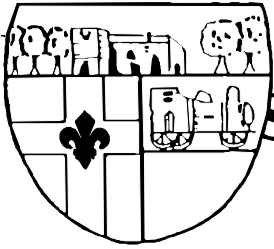
5 - Preparation of Contractual Procedure Rule - Cllr TL

16 **Minor Items**

- a) To take any points from members.
- b) Matters of correspondence for information which arrived after the agenda was posted.

17 **Agenda Items for the next meeting**

18 **To confirm the date and time of the next meeting as 7.15pm on Monday 15th April 2013**



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- 19 To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Appendix A Clerk's Report March 2013

PCM 02/2013 min :-

- 6c) Forward to NLC Dog Warden - NRT908852
- 6d) Forward request to Brocklesby Estate & N Wells
- 11a) i) Placed order
- 11a) ii) Returned Licence to solicitors
- 11b) Forward Cheque
- 13f) Forward request - Response The labourer's cottages on Old Post Office Lane were listed by English Heritage in 2011, local listing would not be necessary
- 19b) Meeting took place

Pers 02/2013 min :-

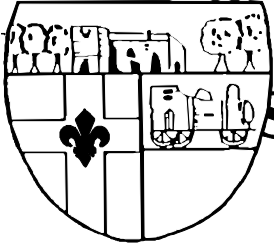
- 5 - Invited 4 applicants for interview.
- 7 - Prepared question / assessment paper
- 8 - Draft Contract of Employment
- 9 - Consult RN Store & ERNLLCA re cl 20

Pers 03/2013 min :-

- 4 - Requested references
- 5 - Requested Pension information from RN Store
- 6 - Information being sourced

Miscellaneous :-

1. Discussion with former Clerk re 2012/13 Accounts documents
2. Discussion with 2011/12 Internal Auditor
3. Contacted 2012/13 Suppliers for Copy of VAT Invoices
4. Jubilee medals - 111 counted



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